

APPENDIX 1

OSCr

From

Trustees' Annual Report for the period

Period start date			Period end date			
Day	Month	Year	To	Day	Month	Year
1st	February	2020		31st	January	2021

Office of the Scottish Charity Regulator

Charity name Ellon and District Men's Shed

Other names charity is known by

Registered charity number SC044586

Charity's principal address Hospital Road
Ellon

Postcode AB41 9AW

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Grieve	Chairman		AGM election
2	Keith Stoker	Vice Chairman		"
3	Bill Kerr	Secretary		"
4	Andy Leonard	Treasurer		"
5	Colin Gibb	Trustee	From 20/10/2020	"
6	Charles Forrest	Trustee		"
7	Sandy Burnett	Trustee		"
8	Ray Shaw	Trustee		"
9	Jim Hardy	Trustee	From 20/10/2020	"
10	Jock Taylor	Trustee		"
11	Gordon Mincher	Trustee	From 24/11/2020	"
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Bill MacDonald	Resigned 18/10/20
Harry Emslie	Resigned 07/10/2020

Type of governing document	Constitution
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Trustee recruitment and appointment	Nominations at AGM and co-options at other times.
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Charitable purposes	The purpose of the organisation is to provide recreational facilities and advance the social needs, health and well being of men of all ages and backgrounds living in Ellon and surrounding area
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Summary of the main activities in relation to these objects	<ul style="list-style-type: none"> a) Creating, developing and maintaining a facility, namely a Men's Shed. b) Offering opportunities for men in the Ellon area to meet and undertake creative, physical, purposeful and recreational activities of their choice. c) Reducing isolation of men in the area thus contributing to their physical and mental wellbeing. d) Developing the capacity of men in the Ellon area to share their skills and knowledge with others in the community.
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Summary of the main achievements of the charity during the financial period

First of all, I would again like to thank the board of trustees for their continued hard work. The last few months since I had the pleasure of addressing you has been a period when the Ellon & District Men's Shed has been open for very limited periods and activities. We, the trustees, produced a robust and comprehensive Covid 19 Risk Assessment, and implemented stringent control measures to allow some activities to take place during November and December 2020, but then you will recall another lockdown was imposed on boxing day 2020. Prior to the onset of the virus, some 14 months ago, the shed saw a great deal of visitors on a weekly basis-last years' average was 50 per week. I'm afraid the last years' numbers reflect the current situation.

I would like to step back to March 2020, when the first lockdown was implemented. It was all hands on deck to complete the flat pack furniture construction, completion of the Iphone docking stations for the Boys Brigade, and members finishing off their own projects. We also provided the Brownies with pin board kits for their Mothers' Day presents. We also completed some wooden tool boxes for Haddo House.

We then set about preparing the shed for lockdown, and this was successfully completed in time for the 1st lockdown.

The shed did support the Ellon Castle Gardens in November, where we had a Men's Shed promotional table at the National Tree Week. The Christmas Reindeers made by the shed members sold well as always. The shed also donated the winning prize for the 'guess the largest yew tree' competition. Since then, the shed has received a lot of yew tree offcuts on which the gifted wood-turners will perform their magic in due course.

During early 2020, the shed provided eye protection glasses to a care home in Peterhead. We also manufactured a wheeled trolley for the Ellon foodbank. Later in the lockdown, we made a wheelchair ramp to enable one of our trustees to more easily access his home following a period in hospital. My sincere thanks go to all members who assisted with this project.

Keeping in touch with our members during the prolonged isolation period was, I feel, an area where we might have done better. I wish we had introduced the Zoom meetings much sooner than we did. Isn't hindsight a wonderful thing? We did make use of telephone, emails, Whatsapp, the website, and newsletters (although there wasn't always much to say).

You may remember I told you during the previous virtual AGM that 2 board members had stepped down, and 3 new members were appointed to the board. Recently another board member has had to stand down due to health issues, and I would like to thank Gordon for his strong contribution to the sheds running, and to wish him the best.

Following the governments relaxation of the stay at home rules, we managed to reopen the shed on 12th April 2021 to restricted numbers of members. The construction of the polytunnel, a long time aspiration by our members, has been worked on by the garden group, and nears completion. A further relaxation of the rules has allowed us to further widen our horizons.

At this point, I would like to offer my thanks to the members and trustees that have maintained our shed buildings, workshops and garden throughout the last 14 months. I speak for us all in thanking you for this voluntary effort. Thanks goes to the trustees who have regularly checked the security of our shed and completed all the shed administration tasks, including minutes of meetings, financial audit, financial security, statutory OSCR requirements, updating our business plan and fundraising actions to ensure our shed continues to thrive in the future. A special thankyou goes to our Health and Safety trustee for producing our Covid 19 Risk Assessment with control measures, coordinating shed activities with the trustees and council, which is key to reopening our shed.

We did receive funding awards for shed facility development, and I'd like to offer thanks to the Stafford Trust, Co-Op Local Community Fund, and the Formartine Rural Partnership for their patience in the delay in putting these funds to the projects to which they were assigned. The sustainability

Brief statement of the charity's policy on reserves

We aim to maintain reserves amounting to c 3 months' running costs

Details of any deficit

No deficits

Donated facilities and services (if any)

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ANDREW LEONARD

WILLIAM KERR

Position (e.g. Chair)

Chair

SECRETARY

Date

4/10/2021

4/10/2021

APPENDIX 3

OSCr

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts

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Report to the trustees/members of

Charity name

Ellon & District Men's Shed

Registered charity number

SC044586

On the accounts of the charity for the period

Period start date

Day

Month

Year

01

02

2020

to

Period end date

Day

Month

Year

31

01

2021

Set out on pages

5-7

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Jacqueline Milne*

Date: **25 October 2021**

Name: **Jacqueline Milne**

Relevant professional qualification(s) or body (if any):

Affiliate Member of ACIE

Address: **Aberdeenshire Voluntary Action
57 Station Road
Ellon AB41 9AR**

ELLON & DISTRICT MEN'S SHED
NOTES TO THE ACCOUNTS
FOR YEAR ENDED 31 JANUARY 2021

SC044586

Nature & Purpose of Funds

Restricted funding from previous year was used for further garden project work under the terms of funding. All other funds are unrestricted.

Trustee Remuneration & Expenses

No remuneration was paid during the period to any charity trustee or person connected to a trustee in this period.

Direct reimbursement of purchases on behalf of the organisation were paid to 4 trustees on submission of receipts. These payments amounted to £657.51.

Notes - Grants

1 The Stafford Trust	£4,000 (restricted)
Coop	£1,243 (restricted)
Formartine Rural Partnership	£500 (restricted)
	£5,743

ELLON & DISTRICT MEN'S SHED **SC044586**
STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING RECEIPTS AND PAYMENTS ACCOUNT)
FOR YEAR ENDED 31 JANUARY 2021

		Restricted Funds	Unrestricted Funds	Total Funds 2021	Total Funds 2020
RECEIPTS	<i>Notes</i>	£	£	£	£
Grants	1	5,743	10,000	15,743	-
Donations		-	-	-	1,033
Receipts from Fundraising Activities		-	970	970	7,521
Receipts from Charitable Activities		-	125	125	2,495
Investment Income		-	-	-	-
Total Incoming Resources		<u>5,743</u>	<u>11,095</u>	<u>16,839</u>	<u>11,048</u>
PAYMENTS					
Resources Expended for Fundraising		-	126	126	499
Resources Expended for Charitable Activities		2,500	1,005	3,505	12,300
Governance Costs - Independent Examination		-	108	108	108
Total Resources Expended		<u>2,500</u>	<u>1,239</u>	<u>3,739</u>	<u>12,907</u>
Net Incoming / (Outgoing) resources for Year		<u>3,243</u>	<u>9,856</u>	<u>13,099</u>	<u>(1,859)</u>
Total Funds at 1 February 2020		<u>7,500</u>	<u>2,988</u>	<u>10,488</u>	<u>12,346</u>
Total Funds at 31 January 2021		<u>10,743</u>	<u>12,844</u>	<u>23,587</u>	<u>10,488</u>

The statement of financial activities includes all gains and losses in the year.
The above receipts and payments are split between restricted and unrestricted funds.

ELLON & DISTRICT MEN'S SHED
STATEMENT OF BALANCES
AS AT 31 JANUARY 2021

SC044586

	Restricted Funds £	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Cash and Bank Balances at 1 February 2020	7,500	2,988	10,488	12,346
Surplus/(deficit) for the year	3,243	9,856	13,099	-1,859
Cash and Bank Balances at 31 January 2021	10,743	12,844	23,587	10,488
Cash & Bank Balances as at 31 January 2021:				
Treasurers Account		4,037.00		
Account 2		19,500.00		
Petty Cash in Hand		49.79		
		£23,586.79		

The financial statements were approved by the Board of Trustees on 18/10/21
and were signed on its behalf by:



Trustee

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